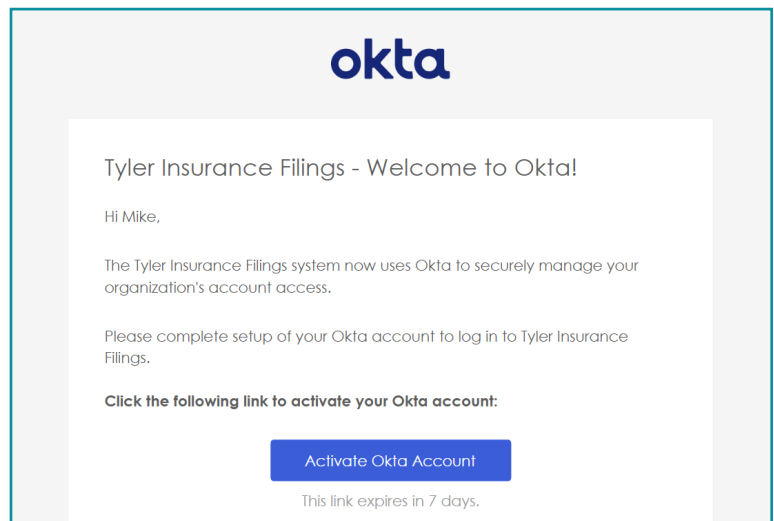


# Multifactor Authentication (MFA) using Okta Workforce Identity

Tyler Insurance Filings has implemented secure access management for the Tyler Insurance Filings system using Multifactor Authentication (MFA) through the Okta Workforce Identity platform. Going forward, users will no longer be able to log in with their Tyler Insurance Filings password. See below for a brief overview of the steps to access Tyler Insurance Filings with MFA.

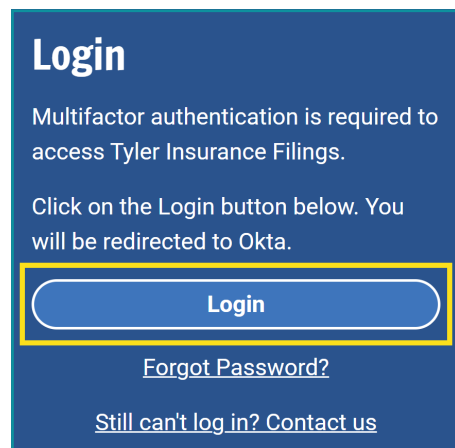
## Okta Workforce Identity Setup

1. Each user will receive an email with the subject line, "Tyler Insurance Filings Multifactor Authentication – Welcome to Okta!" This email contains a link to navigate to the Okta account set up interface. Click the link to continue.
2. A form to set up your Okta account will appear. You will be prompted to:
  - Create a password for Okta that meets the password requirements displayed on screen
  - Create a forgot password security question
  - Select a security image



## MFA Setup

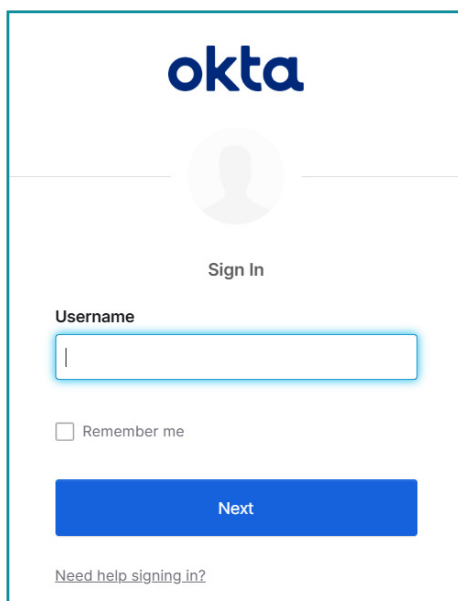
1. Navigate to the Tyler Insurance Filings home page, [www.tylerinsurancefilings.com](http://www.tylerinsurancefilings.com).
2. Click Login.



**Reach out for help!**

Email us at [support@tylerinsurancefilings.com](mailto:support@tylerinsurancefilings.com) or give us a call at 703-841-6374

4. The affiliated Okta Workforce Sign In page will appear. Enter your Tyler Insurance Filings username (usually your Tyler Insurance Filings Login ID) and select **Next** to continue.
5. Enter the password created during Okta account set up and click **Sign In**.
6. You will be prompted to set up multifactor authentication using the Okta Verify mobile app, Google Authenticator mobile app, or SMS.



okta

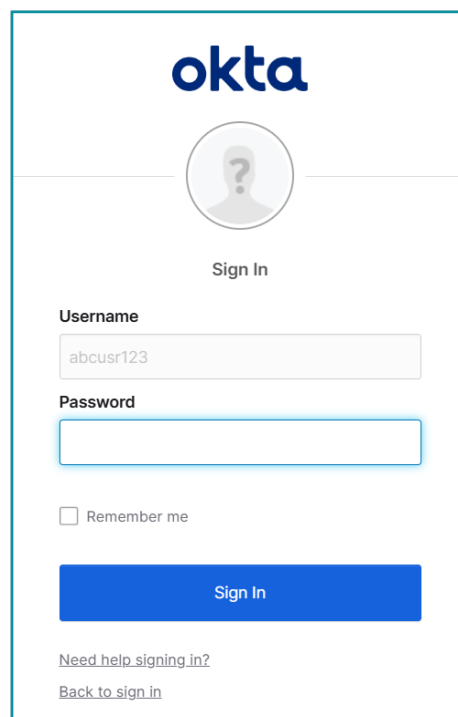
Sign In

Username

Remember me

**Next**

[Need help signing in?](#)



okta

Sign In

Username

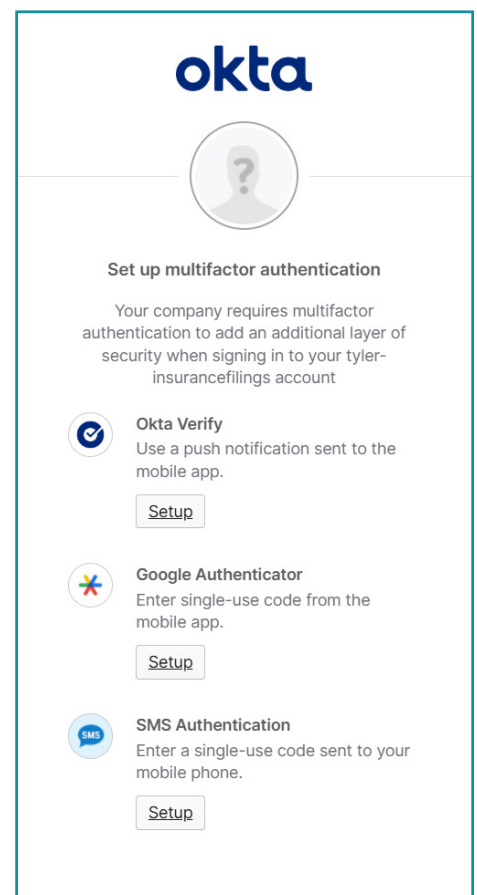
Password

Remember me

**Sign In**

[Need help signing in?](#)

[Back to sign in](#)



okta

Sign In

**Set up multifactor authentication**

Your company requires multifactor authentication to add an additional layer of security when signing in to your tyler-insurancefilings account

**Okta Verify**  
Use a push notification sent to the mobile app.  
**Setup**

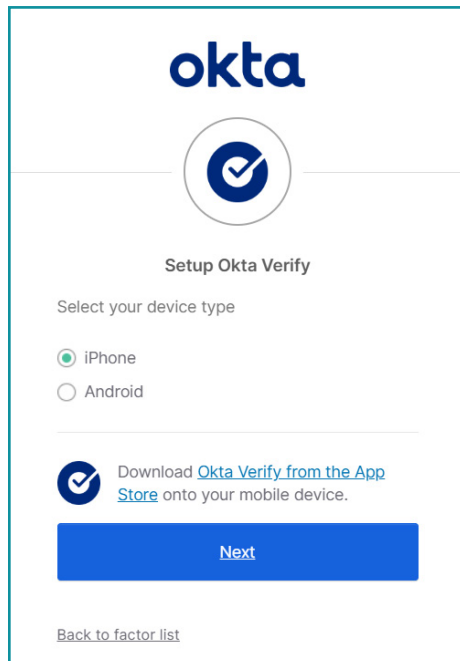
**Google Authenticator**  
Enter single-use code from the mobile app.  
**Setup**

**SMS Authentication**  
Enter a single-use code sent to your mobile phone.  
**Setup**

**Reach out for help!**

Email us at [support@tylerinsurancefilings.com](mailto:support@tylerinsurancefilings.com) or give us a call at 703-841-6374

7. To use the Okta Verify or Google Authenticator mobile app for authentication, select your device type and click Next.




**okta**

Setup Okta Verify

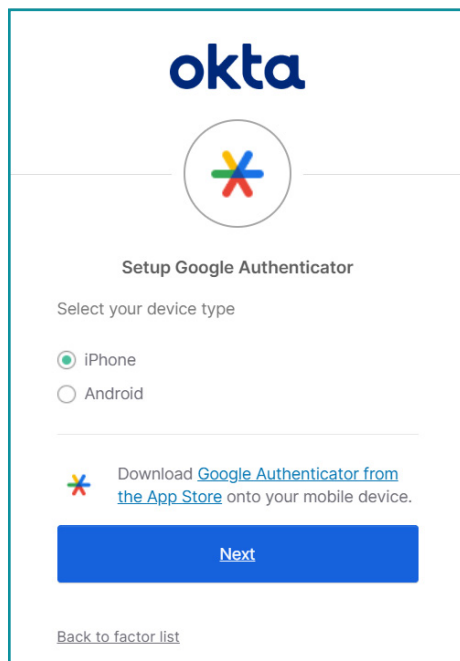
Select your device type

iPhone  
 Android

 Download [Okta Verify from the App Store](#) onto your mobile device.

**Next**

[Back to factor list](#)




**okta**

Setup Google Authenticator

Select your device type

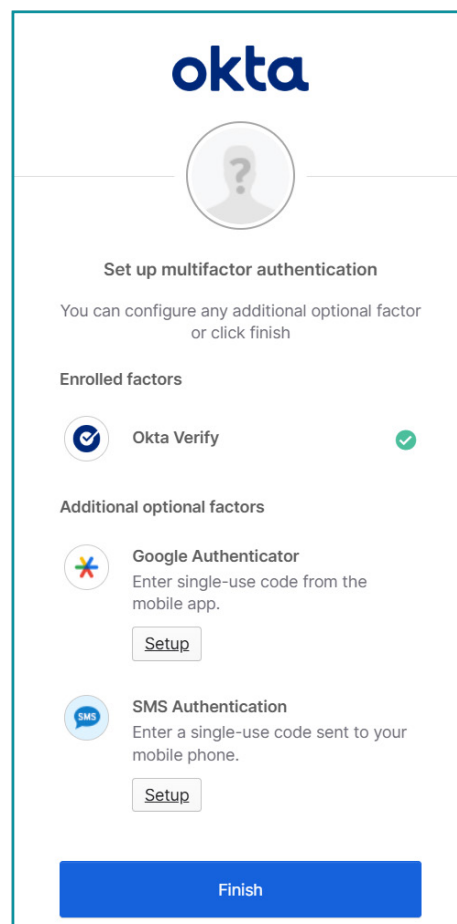
iPhone  
 Android

 Download [Google Authenticator from the App Store](#) onto your mobile device.

**Next**

[Back to factor list](#)

8. If necessary, install the mobile app on your [iPhone](#) or [Android](#) device. Then, follow the prompts on your phone to complete setup. If the set up is completed successfully, confirmation will appear on screen:




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Set up multifactor authentication


You can configure any additional optional factor or click finish

Enrolled factors

Okta Verify 

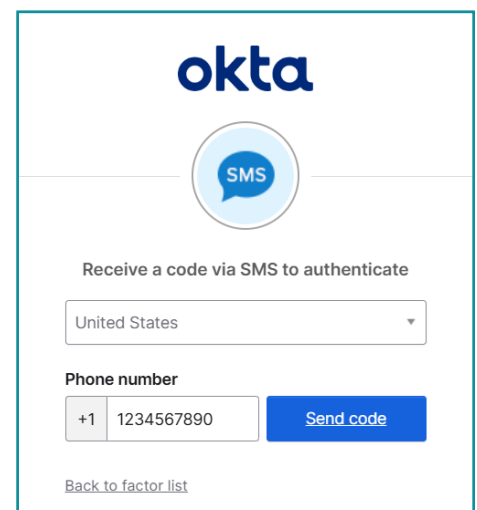
Additional optional factors

 **Google Authenticator**  
Enter single-use code from the mobile app.  
**Setup**

 **SMS Authentication**  
Enter a single-use code sent to your mobile phone.  
**Setup**

**Finish**

9. To use SMS for authentication, enter your cell phone number and click Send Code. You will receive an SMS code by text. Enter the code received by text to complete set up.



**okta**

Receive a code via SMS to authenticate

United States

**Phone number**

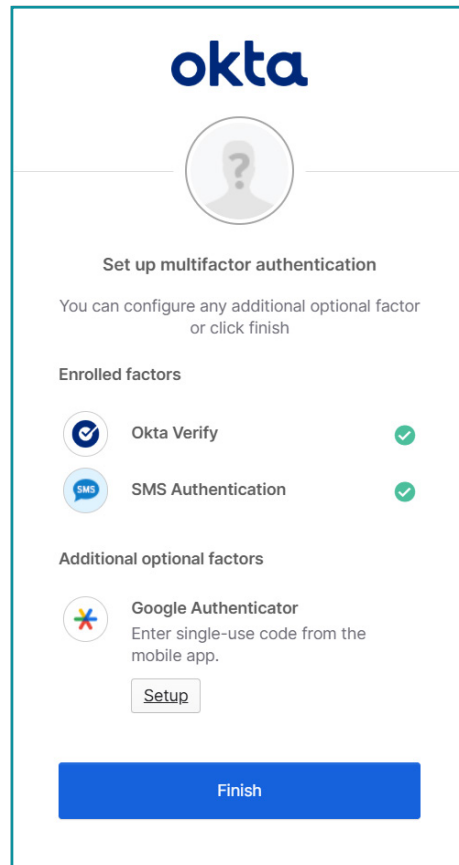
+1 1234567890 **Send code**

[Back to factor list](#)

**Reach out for help!**

Email us at [support@tylerinsurancefilings.com](mailto:support@tylerinsurancefilings.com) or give us a call at 703-841-6374

10. After you set up one MFA factor, you can set up another factor or click Finish to complete setup.



11. If set up was completed successfully, you will see your Tyler Insurance Filings account's landing page appear in your browser.

12. Going forward, you'll sign in using MFA each time you access Tyler Insurance Filings.

**Reach out for help!**

Email us at [support@tylerinsurancefilings.com](mailto:support@tylerinsurancefilings.com) or give us a call at 703-841-6374